

AMEU AFFILIATES MAIN MEETING

Via Microsoft Teams 28 November 2023 09:00 – 11:00

Attendees: Keseree Rajoo (KR), Hannes Roos (HR), Jacqui Burn (JB), Dave Turton (DT), Kobus Coetzer (KC), Charles Mdwaba (CM), Jean Venter (JV), Rens Bindeman (RB), Jannie Fourie (JF), Ben Roode (BR), Tebogo Modau (TM), Kenneth Makhalanyane (KM), Eleni Pereira (CBI), Searle Wilson (SW), Thabiso Maphanga (TM), Olga Stevenson (OS), Washington Madziwa (WM), Confidence Mabulwana (CM), Stan Wilson (SW), Claudio Duarte (CD), Sheila Cele (SC), Innocent Mdletshe (IM), Chris Thoka (CT), Manie Adams (MA), Gina Mondli (GM), Busisiwe Mazibuko (BM), Yolandi Taljaardt (YT), Philippa King (PK), Thenjiwe Roda (TR)

MINUTES

NO	DESCRIPTION	ACTION
1	WELCOME AND NOTICE CONVENING THE MEETING	
	KR welcomed all present	
2	ATTENDANCE AND APOLOGIES	
	Apologies were received from Valley Padayachee and Paddy Padayachee	
3	CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING – PROPOSED AND SECONDED	
	HR proposed and JB seconded	
4	MATTERS ARISING	
	None recorded	
5	CORRESPONDENCE	
	HR reported that he had received correspondence from Jorge Perreira in the WC regarding the GCC exams, Jorge stated that the format of exams has been changed to make it easier for candidates to pass, this matter must be addressed with the Department of Labour. The AMEU Affiliates in WC should address this with the DoL to avoid duplication of effort. HR volunteered to assist with the matter.	
6	MEMBERSHIP	
7	AMEU AFFILIATES WELCOME PACK	
	KR – AMEU Affiliates Steering Committee meeting took place on the 21 st Nov 2023, and went very well. The need for a Onboarding Welcome Pack for new members have been identified, as there is a lack of knowledge in terms of new members coming on board, it is important for a new member to be familiar with the rules and guidelines, and how they can network and get their business out there. Please submit any ideas to the committee or KR for consideration to include in the pack.	

8	AFFILIATES HONORARY MEMBERSHIP NOMINATIONS 2024	
	KR requested that early consideration is being given to nominations and submitted to KR.	
9	AMEU AFFILIATES STEERING COMMITTEE FEEDBACK	
9.1	SUPPLY CHAIN MANAGEMENT ISSUES	
	KR stated that VP is absent, and VP has the responsibility to report on this matter, this will stand over to the next meeting.	
10	FINANCE	
	<p>JB – Current Account is sitting on R203,695.01 and the market link account is sitting at R1,357,122.87.</p> <p>Total cash in hand is R1,560,817.88, Accounts receivable is R8397.26 and Liabilities is R145,628.38.</p> <p>Total liabilities and equity is R1,641,215.14</p> <p>Income Statement – This is income the affiliates receive from the Golf day and Exhibition, Total income for 2023 is R523,630.50</p> <p>Expenses for the 2023 sports day and evening function was R206,361.70</p> <p>People book and make reservations to attend, but do not attend, this is wasted money. Expenses for Business leadership event was R66,375.00. Expenses for exhibition was R511,118.25, all the above is total of R899,532.94. Bank Charges were R1354.00</p> <p>Summary total expenses of R910,386.00</p> <p>Interest received is R67,618.01</p> <p>Loss of R319,138.43</p>	
11	AMEU CONVENTION 2023 FEEDBACK	
11.1	SPORTS DAY AND SPORTS DINNER	
	KR – Feedback from people is that they enjoyed the sport events. However, people had made reservations to attend both events and then did not attend. The Steering committee will relook at the Sports day and Event as this is a waste of money, food and resources. If any member has any ideas how to revive this event, please post on the group chat, or email committee members with ideas.	
11.2	AMEU AFFILIATES EXHIBITION 2023	
	<p>Jean Venter stated exhibition went quite smooth and feedback that he received from people was in the beginning felt that there wasn't quite enough exhibition space and this could be a problem, the event seems to have been well networked, and it would be interesting to hear from Members who exhibited what they experienced, because we may in future go back to Pretoria. Jean Venter stated he feel it went well and that the affiliates added value to the conference and to the delegates.</p> <p>JB stated the venue is a challenge, especially access to the top area, in general exhibitors were satisfied.</p> <p>KR thanked affiliates on behalf of JB for settling their bills ahead of the exhibition and for taking part in the exhibition.</p>	

12	BUSINESS LEADERSHIP BREAKFAST 2024	
	KR stated the committee is reconsidering the structure and new ideas, as it has not attracted much interest and attendance was not good. PP is in charge of the arrangements for this event, but he is currently on leave. A new idea is to approach the MD/CEO of companies for their buy-in and recognition of their support.	
13	AMEU AFFILIATES GOLF DAY 2024	
	KR stated the Golf day will be organised by Jacqui Burn and Charles Mdwaba. JB stated that she and CM will discuss new venues, obtain quotes and that the golf day will probably take place end of May 2024.	
14	AMEU EXECUTIVE AFFAIRS	
	Valley Padayachee apologised for his absence and did send his presentation for distribution.	
15	AMEU BRANCH AFFAIRS	
	<p>KR requested DT to provide feedback.</p> <p>DT stated he met with HR and KR to discuss the funding of the branches, DT also met with Jean Venter to discuss funding and the request from Mpumalanga branch for funding.</p> <p>There will be two levels of funding, the A-Level branches such as Cape of Good Hope, Eastern Cape, Gauteng and KZN will get allocation of R5000.00 and the rest of country Level B branches will get R7500.00. Number of years ago a levy was charged on membership accounts which have accumulated to an amount of nearly R400,000.00, this amount has now been transferred into the combined ABSA account of SARPA/AMEU which has a balance of approx.. R380,000.00 subject to some payments to be made to the Limpopo and KZN branches with regards to recently held meetings. In beginning of 2023, AMEU have provided R20,000.00 and SARPA provided R10,000.00 per branch right across the board.</p> <p>Mpumalanga branch did not receive this as they were not functional, however, they are now functional again and has had two successful meetings.</p> <p>DT thanked Rens Bindeman for his efforts to get the branch operational and functional again.</p> <p>DT stated that the funding of the branches should be re-evaluated as for example, Cape of Good Hope branch have 4 meetings per year, and the Free State branch only 2, the funding should be related to the number of meetings being held by the branch.</p> <p>DT stated that account is a trust account, so when the Affiliates made a payment of R20k to the secretariat, they had to deduct 15%, and</p>	KR

	<p>this caused confusion with the branch as they were expecting the full amount.</p> <p>DT stated that the Good Hope Branch is still in loss/negative, but they have reduced their extravagant expenses and their financial situation will now improve.</p> <p>DT will review costs/payment request before being paid by the secretariat.</p> <p>KR stated that the funding matter will be taken up with the secretariat to review funding model and levels</p>	
15.1	AMEU DISTRIBUTION OF FUNDS TO BRANCH MEETINGS	
	<p>HR raised concern regarding the R1000.00 levy which is part of the affiliates annual payments for membership fees and the way the funds is being handled. HR stated that this money should be paid into the AMEU affiliates account from where funds would be transferred to the Joint AMEU/SARPA account to be used for funding of the branches. HR stated that there is a perception that only municipal offices must be used for branch meetings. It must be made clear that affiliates buildings are also available for branch meetings and that could save some cost for branches.</p> <p>Jean Venter stated this assumption is totally wrong and that the money is going into an account in the balance sheet of the AMEU central books. And then from that account, we do a physical bank transfer for the R20k to the joint account. The branches had balances already, and transferred that into the new account, that include the R20k + R10k plus exhibition fees, companies doing presentations at branch meetings etc.</p> <p>DT stated he received ABSA bank statement from Adrie da Silva, he does not understand how the number are compiled.</p> <p>Jean Venter emphasized that the statement provide the full breakdown.</p> <p>The balance at the bottom is the same as the balance with the bank statement that Adrie showed. This is the breakdown of that bank statement. The R387k at the bottom, that's the bank balance and what goes before it is the breakdown of where it came from.</p> <p>HR stated that the committee members are just trying to understand the statement.</p> <p>Jean Venter stated that the interest earned on joint account is also being paid into the joint account.</p>	

15.2	FEEDBACK FROM VARIOUS BRANCH MEETINGS	
	<p>DT stated there were 9 municipalities attending Limpopo branch meeting, and 11 municipalities attending the KZN branch meeting.</p> <p>DT requested affiliates who want to do presentations at branch meetings, to upload the presentations to the link provided by the secretariat. Cost for doing presentations is R2250.00 for members and R5000.00 for non-members, request will be co-ordinated by DT as the responsible person.</p> <p>DT stated next KZN meeting will be in town of Estcourt, and venue must be cost effective.</p>	
16	AMEU AWARDS 2024	
	<p>KR stated that this is just for noting right now because this ties in with the Convention of 2024.</p>	
17	SARPA	
	<p>KR requested Rens Bindeman to provide feedback: Rens Bindeman provided the following feedback: -</p> <p>Northwest branch – decision to start as SARPA and then follow up with a joint AMEU/SARPA meeting, the branch meeting was scheduled for the 27th of November, however, it was decided to postpone it to 2024.</p> <p>NRS, two documents applicable are NRS 096, which address the sealing of meters has been revised and submitted.</p> <p>NRS 095 which address the protection of earthing cables and other equipment inside substations against vandalizing and theft – still to be finalised.</p> <p>The Establishment of a task team to investigate fraud with regards to selling and purchasing of assets, RB has been involved with private investigating companies as this is out of hand.</p> <p>RB requested all affiliates who has had such problems to contact him and provide details for investigation and join the task team.</p> <p>The Central Branch meeting will only be one day, in Kimberley and not in Clarens. RB requested affiliates and municipalities to please support the meeting.</p> <p>RB requested attendees to register when they wish to attend branch meetings. Some venues can not accommodate large number of people, they did a test for the meeting in Witsand, and 96 people turned up for the meeting. A small town like Witsand struggled to deal with the influx of people and organisers struggled.</p>	

	<p>The SARPA 2024 convention will take place 29-30 August in Polokwane, good support received from the local Municipality and committed to make it successful.</p> <p>RB requested that the guidelines on use of venues be urgently reviewed and accepted by both AMEU, Affiliates and SARPA. SARPA did previously submit revised guidelines but it was not accepted by the AMEU and Affiliates. RB stated that a workshop early in the new year with all the Branch executives are needed, as there are numerous new people who are not familiar with the rules and guidelines.</p> <p>RB thanked everyone for their help and support, and wished everyone well for the festive season and new year.</p>	
18	PIESA	
	KR - Not addressed at this meeting	
19	CIGRE	
	KR - Not addressed at this meeting	
20	SABS	
	KR - Not addressed at this meeting	
21	NRS	
	KR - Not addressed at this meeting	
22	SAIEE	
	KR - Not addressed at this meeting	
23	WIE	
	<p>KR requested Sheila Cele to provide feedback: SC thanked everyone present in the meeting for their support and provided the below feedback:</p> <p>WiE received invitation from Wecona – (women's economic assembly) to discuss a report that was done two years ago but has not had not been launched, evaluating the sector value chain analysis, finding constraints on energy sector, key sectoral issues, supply and demand side interventions.</p> <p>The past chair of WiE attended the meeting as she was part of the research team that was doing the reports.</p> <p>SC stated that WiE is focusing on Talent Development with the Municipalities, Addressing the gaps identified on staff development.</p> <p>Focus will also be on Renewable Energy, training programs incorporating latest technologies and green internships and mentorships.</p> <p>KR congratulated SC on her appointment.</p>	

24	AMEU AFFILIATES RULES AND GUIDELINES	
	KR stated the committee are looking into the guidelines to close out gaps, information will be shared in 2024.	
25	EVENT CALENDAR 2024	
	<p>2024 Conference and Exhibition</p> <p>Jean Venter stated that when quotation is received for 2024 Exhibition and conference, AMEU will send delegation to KNP / Skukuza to evaluate the facilities and determine whether they are suitable, according to info a new hotel was build, other than Skukuza, there are various facilities that could accommodate approx.. +700 guests, but have to be confirmed.</p> <p>KR requested that members of the Steering Committee accompany the delegation, specifically JB and DT, as it is going to pose some challenges in terms of logistics and therefore we have to plan accordingly.</p> <p>JB stated all meeting invites have been send out, all people on the address list would have received their meeting invitations.</p> <p>Affiliates Main Meeting dates:</p> <ul style="list-style-type: none"> • 30 January • 2 April • 4 June • 30 July • 17 September • 26 November 	
26	GENERAL	
	<p>JB stated the Competition act should be communicated to all attendees.</p> <p>KR stated that it will be implemented at all meetings.</p> <p>KR requested that if anyone is aware of members not receiving meeting invites or communication that should receive such communication, to please advice the committee members and provide the contact details and email address of such people.</p>	
27	DATE OF NEXT MEETING	
	30 th January 2024 at 09h00am	
28	CLOSURE	
	KR closed the meeting.	